

How to Export AIMS Web Data

1. For a Score File export:

Select a Score Type: All, Benchmark, or Monitor.

Select Batteries/Measures. The list shows batteries and measures available for the account and grade. Select the Periods and Percentile monitoring measures to include. (Please select ALL boxes.)

Export File

Type	Score File
File Type	Text File (.txt)
School Year	'19-20
Score Type	All
Batteries/Measures All	
Periods	<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring
Include	<input type="checkbox"/> Natl% <input type="checkbox"/> Dist% <input type="checkbox"/> Sch%
	<input type="checkbox"/> Accuracy <input type="checkbox"/> Lexile <input type="checkbox"/> Quantile
	<input type="checkbox"/> ROI <input type="checkbox"/> SGP <input type="checkbox"/> Risk Status
For Account	<input type="checkbox"/>
Include Inactive Students <input type="checkbox"/>	
Roster	Elementary School ×
× Cancel ✓ Submit	

2. If presented with the option, please be sure to include the following demographic information:

- School Name(s)
- Student Name(s)
- Student ID(s)
- Teacher Name(s)
- Grade Level(s)
- Assessment Period(s) or Date(s)



3. When the file is ready, the notification icon appears in the upper right corner. To view the file, click the icon or click Account Management > Notification History and view the report in the Notification History box. A summary indicates whether the export was successful.

The screenshot shows the Just Right Reader software interface with the 'Account Management' tab selected. The 'Notification History' report is displayed, showing a list of exports and reports with their dates and descriptions. The report includes columns for Date, Type, Description, and Roster. The 'Type' column shows icons for Export (blue square with a white triangle) and Report (blue square with a white document icon). The 'Description' column provides details like 'Roster Export File' or 'Shaywitz Risk Report'. The 'Roster' column shows the name of the school and class for reports. The bottom of the screen includes a copyright notice, a 'Contact Us' button, and a 'How can we help?' button.

Date	Type	Description	Roster
6/12/2023	Export	Roster Export File	
6/12/2023	Export	Roster Export File	
6/12/2023	Export	Roster Export File	
6/12/2023	Export	Score Export File	
6/12/2023	Export	User Export File	
6/12/2023	Export	Roster Export File	
1/31/2023	Report	Shaywitz Risk Report	Reports Elementary School
1/30/2023	Report	Scores Skills Report	Class 1